



Nepean Creative & Performing Arts High School

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STAGE 6 SUBJECT CHANGE REQUEST FORM

Change request details:	
Date:	
First Name:	Surname:
Year Group:	Roll Call:

Current Pattern of Study	Proposed Pattern of Study

Subject I wish to change out of:	Subject I wish to change into:

Reason for change: (completed by parent and student)

I wish to receive an ATAR – YES/NO
Parent Signature: _____ Date: _____

Staff and Head Teacher to Sign:			
Subject I wish to change out of:		Subject I wish to change into:	
Teacher's Name		Teacher's Name	
Teacher's Signature		Teacher's Signature	
Head Teacher's Name		Head Teacher's Name	
Head Teacher's Signature		Head Teacher's Signature	
Date:		Date:	

Please note: Subject change form will not proceed without Head Teacher's Signature

Requirements	Responsibility	Y/N	Signature	Date
Confirmed NESAs Requirements	HT Secondary Studies			
Confirmed Room in Class	HT Secondary Studies			
Entered into NESAs & EDVAL	HT Secondary Studies			
Print Confirmation and Student Signature	HT Secondary Studies			
Final Approval	HT Secondary Studies			
Head Teacher and Class Teacher emailed	HT Secondary Studies			
Office for invoicing and student file	SAM			

Office use only:

ELIGIBILITY REQUIREMENTS & PATTERN OF STUDY CHECKLIST

To be eligible for the award of the Higher School Certificate students must have:

- gained the Record of School Achievement (RoSA) or such other qualifications as NESA considers satisfactory
- attended a government school, an accredited non-government school, a school outside NSW recognised by the Board, or a college or TAFE
- satisfactorily completed courses that comprise the pattern of study required by NESA for the award of the Higher School Certificate
- Board Endorsed Courses have current endorsement
- students have completed the *HSC: All My Own Work program* (except Life Skills students) **(ACE 8004)**
- Have demonstrated minimum standards in Reading, Writing and Numeracy (except students on full Life Skills Programs) **(ACE 4060)**
- sat for and made a serious attempt at the required HSC examinations.

Pattern of study

To qualify for the Higher School Certificate **(ACE 8005)** students must satisfactorily complete a Preliminary pattern of study comprising at least 12 units and an HSC pattern of study comprising at least 10 units. Both patterns must include:

- at least 6 units of Board Developed Courses- at Preliminary and HSC level
- at least 2 units of a Board Developed Course in English*
- at least 3 courses of 2-unit value or greater (either Board Developed or Board Endorsed Courses)- at Preliminary and HSC level
- at least 4 subjects- at Preliminary and HSC level

* Satisfactory completion of *English Studies* will fulfil English requirements for the HSC. The course will count towards the 6 units of Board Developed Courses required for the award of the HSC.

For Science courses:

- a maximum of six Preliminary units and seven HSC units can be studied (ACE 8006)

Meet eligibility requirements for:

- English (ESL) course
- Continuers course in language
- Beginners course in language
- Extension courses- History, Music, English, Mathematics and Science

AUSTRALIAN TERTIARY ADMISSION RANK (ATAR)

To be eligible for an ATAR students must complete at least 10 units of Board Developed Courses including:

- at least 8 units from Category A subjects (no more than 2 units of Category B subjects)
- at least 2 units of English*
- at least 3 Board Developed Courses of two units or greater
- at least 4 subjects

*English Studies is categorised as a Category B course – Examination must be entered for ATAR

*Courses with optional examinations are Category B courses (VET, English Studies and Maths Standard 1)

Board Endorsed Courses and Content Endorsed Courses, including vocational Content Endorsed Courses (Sports Coaching, Assistant Dance Teaching and Music Industry) and English Studies (without the examination) do not satisfy requirements for the ATAR.