



# Nepean Creative & Performing Arts High School

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ABN: 18 246 198 266

27 November 2023

Dear Parents/Carers

Your child has been invited to attend the following incursion:

<b>Excursion:</b>	ETA EE2 Day - English Extension 2		
<b>This excursion has been planned to:</b>	Students are engaging with the Online English Teachers Association Extension Two student day called 'Think, write, research – Start Extension 2 with confidence and clarity.' Students will listen to authors, experienced HSC markers and past extension students talk about how to maximise their potential in the course.		
<b>Year Group(s) involved:</b>	Year 12 English Extension 2		
<b>Date:</b>	Friday 1 December 2023		
<b>Start Time:</b>	9am	<b>Finish time:</b>	3pm
<b>Venue:</b>	NCAPAHS Library		
<b>Cost:</b>	\$30	<b>Payable to:</b> Preferred method of payment is online via the School Bytes Parent Portal. Please see the school's website for more information.	
<b>Payment Due Date:</b>	29/11/23		
<b>The cost of the excursion will cover:</b>	English Teachers Association fees for the HSC Student Event		
<b>Staff attending:</b>	Raine Brown		
<b>Uniform requirements:</b>	Full school uniform is required including black leather shoes.		
<b>Extra Information:</b>	Students may bring a packed lunch or money to purchase food.		

**Privacy advice** The NSW Department of Education is collecting the information requested on this form. The information is being obtained for the purpose of ascertaining relevant medical information, requirements and other health care related needs about your child who is currently enrolled at the school and who may participate in school excursions, sporting activities or other educational or school activities conducted by or in conjunction with. The school will use this information to plan, support students, and minimise risks when conducting the school excursions or other related school activities. Other persons or agencies that may be provided with this information include, but are not limited to, volunteers and members of external organisations who join with the school or are otherwise involved in planning or delivering the excursion, sporting, or other school activity; and persons who may be called on to provide health care treatment or other assistance during or as a consequence of such excursions or activities. Provision of this information is voluntary, however, if you do not provide all or any of the information requested, your child cannot participate in the excursion. In such circumstances, the school will make available a sound alternative educational experience. Provision of this information will significantly assist the school in planning a safer educational activity. It will be stored securely. If you have any concerns about provision of this information, please contact the school principal to discuss further

You may correct any personal information provided at any time by contacting the school office on (02) 4728 7200.

Yours faithfully,

MrsR

Mrs R Brown  
Excursion Coordinator  
English Faculty

Mrs T Irons  
Principal

# PERMISSION SLIP

## INCURSION CONSENT FORM – ETA EE2 Day - English Extension 2

Please complete the details below and return this slip to **Raine Brown** by **29 November 2023**

I hereby consent to my child: \_\_\_\_\_ of Year \_\_\_\_\_  
participating in the INCURSION for **English Extension 2 – 1 December 2023**

Special needs of my child of which you should be aware (e.g. medical conditions/allergies/medication/dietary requirements). Please provide full details:

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By signing this form, I acknowledge that this event/activity is required to be held in accordance with any current NSW Health COVID-19 Public Health Orders and the NSW Department of Education's policies and procedures. I acknowledge and accept that there is a risk that my child may be exposed to COVID-19 whilst attending and participating at this event. I confirm that my child will not attend if displaying any symptoms of illness, and/or if directed to isolate under public health orders

I understand that my child will receive medical treatment in the case of an emergency. I understand that when a medical practitioner has prescribed medication (including emergency medication) that will need to be administered during the excursion, parents are responsible for:

- bringing this need to the attention of the school
- ensuring that the information is updated if it changes
- supplying the medication and any 'consumables' necessary for its administration in a timely way
- any medication should be well within its expiry date and correctly labelled
- collaborating with the school in working out arrangements for the supply and administration of the prescribed medication for the duration of the excursion
- for some excursions, the school will ask parents to supply the medication in a different way to what has already been agreed to by school. For example, parents may be asked to supply an additional adrenaline injector.

Parent full name: \_\_\_\_\_

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please note: -*

- a. Any student who has not shown an ability to act responsibly in accordance with the school discipline code may have their application to attend this excursion declined.
- b. Self-discipline and high standards of behaviour are expected at all times.
- c. Consent note must be returned to teacher at least three (3) days prior to excursion.
- d. Refunds may not always be available upon request.